

Approved Minutes

Regular City of Athol City Council Meeting
Held in the Council Room in City Hall

Tuesday, July 2, 2019
7:00pm Regular Council Meeting

FY2020 Budget Workshop #2

6:05P.M.

Discussion Items:

- 1) Current YTD Budget- a new update was given that everything appears to be on schedule for the current budget. Lori mentioned as we get closer to year end, we need to start wrapping up projects to be sure they get billed into the right year.
- 2) Proposed Projects List for FY2020 Budget – Lori ran through the proposed budget to date. There was a conversation regarding what or if any improvements should be done at the cemetery. Staff was given some direction to work in, regarding the access and road easement from Hwy 54 and the boundary/survey lines; but at this time, we are not budgeting for any specific upgrades being done. Anthony to check with engineers about this maybe a piece in the current water improvement plan. There was a conversation on the L2/Property Tax Levy form, which staff was directed to prepare it at the standard 3% and see how it fits into the budget. There is still the outstanding question about future additional water rights and when to do it. We have been budgeting for it for the past 2 years but have not been yet ready. Lori to find out if we need to budget again this year or wait until next year until the water improvements are done, before we budget. For most of the expenses they are same, only a few minor changes. One real project we are attempting to budget for, is the fence around the 6th street shop; assuming we know the property lines. Councilman Spencer asked about the school, Dr. Meyers earlier request about the city helping to fund some crossing guard staff, if that can be added into the budget. As well as, as short discussion on where we are, we for the flashing crosswalks and Menser sidewalks/clearing for student safety? It was mentioned that those will be a discussion/addressed in the transportation plan.
 - a. **Lori reminded that the budget is now being presented as 2 funds**, eliminating the street fund and having a streets line items in the general fund, resolution likely to follow at a future council for councils' official direction to make this happen. And the moving or rearranging of a few line items that makes more sense.
 - b. Finally, **the draft presented is not balanced yet, but Lori will work on this and that it has a lot to do with the changing of funds and how payroll is normally broken in to 3rd's**. Are first attempt being to make this a 2/3, to 1/3 split- going to have to work on that a little more to make the numbers balance out. But right the general fund is over about \$20k and the water fund is short about \$23k, so Lori will continue to work on it.

It was discussed to try and get a draft budget for the council to approve a tentative (max) budget at the next council meeting on 7/16/19; so that Lori can get the appropriate legal publications done for the Budget public hearing date on August 20th. **Workshop ended: 7:03PM**

NOTE: The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 24 hours in advance of the meeting date and time.

Mayor Zichko called the meeting to order: 7:07 P.M Visitors please sign in.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Present: Mayor Zichko; Councilman McDaniel; Councilman Hill; Councilman Spencer; Councilwoman Denis; Clerk/Treasurer, Lori Yarbrough; Public Works-Anthony Brandt. Not Present: Planner & Attorney.

OTHER BUSINESS:

- 1) **Public Works Report-** Anthony submitted written report and mentioned a few things: the grass growing, still working on Howard Road well sight.

ACTION ITEMS:

- 2) **APPROVAL OF THE June 18th REGULAR MEETING MINUTES:**

Motion by Spencer, seconded by McDaniel that we approve the last regular meeting on June 18th, minutes without amendments. *DISCUSSION All in favor- Motion passed. ACTION ITEM

- 3) **APPROVAL OF BILLS AS SUBMITTED: Motion by McDaniel, seconded by Spencer that we approve paying June/July bills as submitted without amendments. *DISCUSSION-All in favor- Motion passed. ACTION ITEM**

- 4) **DISCUSSION/APPROVAL of a Radio Analysis done by Twin Eagle Consulting. -Anthony Motion by McDaniel, second by Hill that we approve paying Twin Eagle Consulting to do a sight survey, Radio Analysis for the water system improvements, not to exceed \$750.00. *DISCUSSION-Councilman Hill shared his understanding of why this is needed and the purpose, so that the engineers know for sure what we have and what the capacity is, and the engineers may plan for the necessary improvements and costs with those improvements. He believes this may eventually be reimbursable in the back end of the loan. **Roll Call: Denis=yes; Hill=yes; Spencer=yes; McDaniel=yes. Motion passed. ACTION ITEM****

- 5) **DISCUSSION/APPROVAL to approve the Settlement Agreement with Idaho Dept of Land on the objection of city property for Water Rights. – Lori explained that the Idaho Dept. of Lands(IDOL) has filed an objection on the city water rights. They believe that come of the city parcels are actually owned by IDOL as public or endowed lands. Lori believes that there is mis information and that this needs to get cleared up. She and city attorney John are working on the resolution, hence the necessary motion. While the actual documents are not yet drafted, council did make the following motion: Motion by Hill, seconded by Denis to authorize the Mayor’s signature on the Settlement Agreement regarding the objection of the city’s water right claims; with the understanding that this is allowing for the water rights objection by IDOL to get settled not by agreeing with their claim, but rather using language that agrees with them that “if” there is public/state lands within the municipal service area that they shall not be considered part of the place of use for this water right . *DISCUSSION- Lori also verified with council that she feels it necessary for her to spend some time on this matter to get it settled once and for all; this will include some city attorney time as well. The council agreed this matter needs to get figured out and not carried into future years. Roll Call: Hill=yes Spencer=yes; McDaniel=yes; Denis=yes. Motion passed. ACTION ITEM**

- 6) **DISCUSSION/APPROVAL to begin the process of a Surplus Sale for a portion of City Property at 30626 N Railroad St. - Lori Motion by McDaniel, seconded by Hill to move forward with the surplusng of a portion of the city owned property at 30626 N Railroad St. *DISCUSSION- It was previously discussed and staff was asked to get a rough estimate of how much doing this would potential cost the city. Lori**

got the approximate hours the both the planner and attorney would feel they would need as well as the costs estimated for the appropriate publication and it's believed that it should be less than \$1,000. Council then voted by roll call on the motion. **Roll Call: Spencer-yes; McDaniel-yes; Denis-yes; Hill-yes. Motion passed. ACTION ITEM**

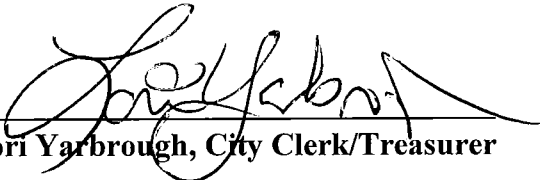
PUBLIC COMMENTS – None

CHAMBER OF COMMERCE UPDATE- No one present.

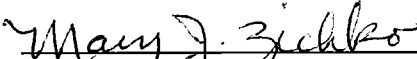
ANNOUNCEMENTS **City Council- Councilman Spencer-**Philly Express will be at the Farmer's Market this week. / **Staff Lori-** next Athol Daze meeting is Thursday July 11th at 2pm.

ADJOURNMENT at 7:28pm

ATTEST:



Lori Yarbrough, City Clerk/Treasurer



Mary J. Zichko, Mayor

Approved at Council on 7/16/19